



COBLEY JOHNSON PARTNERS

Please complete in black ink

Letter of Engagement

Personal information	
First Name	
Surname	
Address	
Post Code	
Telephone number	
Email address	
Mothers maiden name (for security)	

Agreement

The company shall on behalf of the undersigned :

1. Complete a Subject Access Request under the Data Protection Act 1998
2. Complete an audit of clients account going back six years
3. Pursue a settlement against the third party where the company considers there to be a claim
4. Negotiate and settle the claim with the third party

Cobley Johnson Partners Ltd makes no representation or warranty to the client that a settlement will be obtained or in any way guaranteed. The company reserves the right at any time, at its sole discretion, not to pursue a claim and will notify the client in writing should this occur.

Cobley Johnson Partners Ltd will charge a fee of 25% + VAT of any compensation awarded from the third party, plus any recoverable costs paid to the company by the third party by means of settlement.

By the signatures below the client accepts the company's Letter of Engagement and standard Terms of Business.

Print Name

X

(Signature of account holder)

Date

By signing this agreement the signatory confirms having received a copy of Edition 1.2 of the Terms of Business from Cobley Johnson Partners Ltd and confirm that the terms are fully understood and accepted as the binding agreement in connection with all services provided by Cobley Johnson Partners Ltd.